

[Insert unique code here for internal record-keeping, for example: MMfD / RTI / 03 / 2017 / 12]

[Write date here, for example 19 September 2017 ]

[Write name/designation of Public Information Officer or Head of Public Body here, for example:

AIG Legal,  
Central Police Office,  
Khyber Pakhtunkhwa Police,

Subject: For example, **RTI Request - Information about terrorism incidents**

In pursuance of the Khyber Pakhtunkhwa Right to Information Act 2013, I would like to know the following:

1. For example, Yearly category-wise breakdown of terrorism incidents in Khyber Pakhtunkhwa from 1 January 2013 to 30 June 2017, on the following table format (if possible):.

Category/Year	2013	2014	2015	2016	2017
IED					
VBIED					
Suicide					
VB Suicide					
Missile					
Rocket					
Hand Grenade					
Firing					
Total					

If possible, I would like to have the documentation provided as an Excel file. Otherwise, please provide a hard copy of the documentation relating to the above. Thank you.

Sincerely,

[Sign here]

[Write your name, address and contact details here, for example

Ahmed Ali  
House 123, Street 45, F-6, Islamabad  
0300-1234567  
ahmed.ali123456@testmail.com]

Attached: CNIC copy